

**SUMMARY OF THE  
ACCREDITATION PROCESS COMMITTEE MEETING  
JANUARY 30, 2001**

The Accreditation Process Committee of the National Environmental Laboratory Accreditation Conference (NELAC) met by teleconference on Tuesday January 30, 2001 10:00 a.m. Eastern Standard Time (EST). The meeting was led by its chair, Ms. Janet Cruse of the Illinois Environmental Protection Agency (IL EPA). A list of action items is given in Attachment A. A list of participants is given in Attachment B. *The purpose of the meeting was to elect a new chairperson.*

**INTRODUCTION**

Ms. Cruse began the meeting by introducing those committee members present on the teleconference. The objective of this teleconference is to nominate and vote on a replacement for Ms. Cruse who is stepping down as chairperson of the Accreditation Process Committee.

**NOMINATIONS AND VOTING**

Ms. Cruse had previously spoken with Mr. Gleason Wheatley about nominating him as chairperson of the Accreditation Process Committee, to which he agreed. Ms. Cruse nominated Mr. Wheatley to take her place as chair of the committee. Mr. Robert Wyeth seconded the nomination. Mr. Wheatley's nomination as chairperson was approved unanimously and he was welcomed into the position by all committee members in attendance.

**FUTURE TELECONFERENCES**

Mr. Wheatley proceeded with the current business of the Accreditation Process Committee as he began a discussion of the current status of the mobile laboratory/field measurement issue. Mr. Wheatley will request a teleconference for the committee to discuss their position and current developments from the Field Activities Committee on this issue. Mr. Wheatley will contact the committee members with details for the teleconference once the request is approved.

**ADJOURNMENT**

After closing discussions and thanking Ms. Cruse for her work as chair of the Accreditation Process Committee, Mr. Wheatley adjourned the meeting.

**ACTION ITEMS  
ACCREDITATION PROCESS COMMITTEE MEETING  
JANUARY 30, 2001**

<b>Item No.</b>	<b>Action</b>	<b>Date to be Completed</b>
1.	Mr. Gleason Wheatley was nominated and unanimously accepted as the new chairperson of the Accreditation Process Committee.	1/30/01

**PARTICIPANTS  
ACCREDITATION PROCESS COMMITTEE MEETING  
JANUARY 30, 2001**

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